

**BOARD OF SELECTMEN MINUTES –August 26, 2013**

**SUNDERLAND TOWN OFFICES**

**Present: Mr. Bergeron, Mr. Pierce and Mr. Fydenkevez**

**Others: Margaret Nartowicz, Town Administrator**

**Behind the Camera: Tom Zimnowski**

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- Call to order at 7:08 p.m.
- August 5, 2013 Minutes - Motion by Mr. Fydenkevez to accept the minutes of August 5, 2013, 2<sup>nd</sup> by Mr. Pierce. Vote 3-0.
- August 12, 2013 Minutes - Motion by Mr. Pierce to accept the minutes of August 12, 2013, 2<sup>nd</sup> by Mr. Fydenkevez. Vote 3-0.
- August 19, 2013 Minutes - Motion by Mr. Fydenkevez to accept the minutes of August 19, 2013, 2<sup>nd</sup> by Mr. Pierce. Vote 3-0
- Treasure/Collector Update - Mr. Bergeron gave an overview including bonding requirement.
- Board Updates - Mr. Fydenkevez-school will be starting this Thursday. Buses will be back on the roads. Mr. Bergeron-college [fall semester] is about to start up. Watch crosswalks, and pedestrians, use crosswalks. Police Department to send letters to apartment managers. Selectmen to send letters to alcohol license holders.
- Community Needs Assessment Survey - Mr. Pierce can participate in survey review process for Board of Selectmen. Mr. Pierce-reach out to Senior Center and Council on Aging.
- Sewer Connection Application – Motion to amend to waive abutter notice requirement for certain connections by Mr. Pierce, 2<sup>nd</sup> by Mr. Fydenkevez. Vote 3-0.
- Special Town Meeting (STM) - Mr. Bergeron-overview of Regional EMS work. Motion to set STM for September 27, 2013 at 7:00pm by Mr. Pierce, 2<sup>nd</sup> by Mr. Fydenkevez. Vote 3-0. Goal is to provide 3 towns 24/7 paramedic level primary ambulance service.
- Financial Policies, Investment Policy, Fraud Prevention Policy - Motion to approve policies by Mr. Fydenkevez, 2<sup>nd</sup> by Mr. Pierce. Vote 3-0.
- Film Permit Application Fee - Motion to amend film policy to change application fee from \$25.00 to \$100.00 a day by Mr. Pierce, 2<sup>nd</sup> by Mr. Fydenkevez. Vote 3-0.
- County Road Discontinuance – FRCOG has received petition to discontinue section of Silver Lane to 166 Old Amherst Road. Will conduct hearing on September 12<sup>th</sup>. Discussion of county roads (impacts) to be added to future Board of Selectmen agendas [goals].
- Next Meeting September 3, 2013 at 6:00pm in Whately.
- Motion to allow the Town Administrator to advertise Treasurer/Collector position if needed by Mr. Fydenkevez, 2<sup>nd</sup> by Mr. Pierce. Vote 3-0.

Warrant and correspondence by signature.

Motion to adjourn by Mr. Pierce and 2<sup>nd</sup> by Mr. Fydenkevez. Vote 3-0. Meeting adjourned at 7:45pm.

Respectfully submitted,



Margaret Z. Nartowicz  
Town Administrator